



Dear Potential Shelby County 4-H Volunteer,

Thank you for expressing an interest in becoming an Ohio 4-H volunteer. Each year, more than 25,000 adult and teen volunteers contribute their time, energies, and talents that enable Ohio 4-H to reach nearly 300,000 youth, helping Ohio 4-H fulfill its mission of helping youth to become caring, capable, and contributing citizens.

All individuals interested in volunteering with Ohio State University Extension and working with a member of a vulnerable population (minors, elderly over age 65, or individuals with disabilities) must complete a selection process under the direction of an Extension professional.

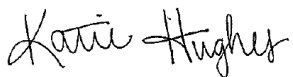
To more efficiently and effectively support our Ohio 4-H members, parents, volunteers, and professionals, Ohio State University Extension has a policy concerning the selection of individuals who desire to volunteer for the organization in a long-term and/or higher-risk position. **All potential volunteers will: (1) receive a position description; (2) complete an application and return it to the Extension office; (3) have references collected by Extension professionals; (4) complete an interview; (5) submit to a criminal history fingerprint record check; (6) agree to and sign the volunteer standards of behavior form; and (7) participate in an orientation/training program.**

All information related to the selection process may be updated periodically and kept in a secured file cabinet. This information will be held on file for a minimum of three years following the receipt of your materials or completing your involvement as an Ohio 4-H volunteer (whichever is longest). The release of information will follow The Ohio State University and Ohio State University Extension operating procedures and will be in accordance with Ohio law.

Working with individuals in your community can bring immense satisfaction as you help them grow, learn, develop, and succeed. Additionally, volunteering allows you to gain new skills, help others, and meet new friends. I hope you recognize the tremendous benefits of volunteering and will join us in helping ensure everyone involved has a positive educational experience.

I appreciate your cooperation and look forward to working with you!

Sincerely,



Katie Hughes
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