



Shelby County Junior Fair Entry Instructions

Please read the entire guide before attempting to make your entry to ensure the process is done correctly!

Like last year, ALL Shelby County Junior Fair exhibitors (4-H members and FFA members) will complete their junior fair entries online.

This guide will help you navigate the online entry process on *FairEntry*.

Reminders:

****For entries to be considered "complete," they must be fully complete and submitted with any required photo IDs and documents***

May 15th: Deadline for all feeder calves (beef & dairy) and swine entries and photo IDs to be entered on *FairEntry*

June 1st: Deadline for all other entries to be entered on *FairEntry*

When completing online entries, make sure you enter ALL your animals that will show at the Shelby County Junior Fair. You must follow all Junior Fair rules when entering your animals. Please give us accurate information regarding tags and the animals you will bring to the fair to ensure accuracy for classes/shows and stalling purposes.

If your animal does not have a tag when enrolling, please insert "0000" in the tag number cell.

Please reach out to our office with any questions you may have or any assistance you may need.

Things to Remember

- **LIVESTOCK SHOWMANSHIP CLASSES:** If you wish to participate in showmanship (excludes Alpacas/Llamas, Dogs, and Horses), you are required to enter in FairEntry. You must make an entry into your species' showmanship competition (under the "Livestock Showmanship" department) on FairEntry by June 1st to be enrolled in showmanship at the fair.
- **AUCTION ADD-ON-** You must indicate your interest in participating in the Shelby County Junior Fair Livestock Sale by making an entry under the Auction Add-On department on FairEntry
- **ALTERNATE FAMILY ANIMAL-** Alternate family animals refer to animals you are registering as "alternates" if one becomes sick or dies (see pg. 26 of the Junior Fair Book). Please indicate in the Animal Name section for the animal that it is the Alternate Family Animal.

Recommend browsers: Google Chrome or Mozilla Firefox

Step One: Sign into FairEntry – shelbycounty.fairentry.com

4-H Members and 4-H/FFA Families

- Click on the green “Sign in with 4-H Online” button
- You will log in with your 4-H Online log in information

FFA members who have siblings enrolled in 4-H

- Log into your family’s 4-H Online account and create a new exhibitor for the FFA Member and select your chapter

FFA Members who are ALSO 4-H members

- Members who have dual membership in 4-H and FFA will create their entries like 4-H members but will designate each project in the correct 4-H club or FFA Chapter

2023 Shelby County Junior Fair

Registration is currently **Open**
Registration dates: 4/30/2022 - 7/30/2023
Exceptions may apply [View Details](#)

[View Public Results](#)

Welcome to the 2023 Shelby County Fair online entry system. Please log in below to start the entry process.
For Fair Entry instructions:
<https://shelby.osu.edu/program-areas/4-h-youth-development/junior-fair/fair-entry-instructions>

Rules and regulations for the Shelby County Junior Fair can be found at
*Insert link to the 2023 Shelby County Fair Rules
By entering our fair, exhibitors and their parents acknowledge they have an understanding of the rules and agree to comply with all terms and conditions listed in this document.
Please make entries for all members of a family before submitting your final entry invoice.
Questions? Email us at gaerke.13@osu.edu or hughes.1784@osu.edu

4-H Exhibitor and 4-H Staff Sign-In

4-H Online
A HOUSING, LEARNING AND YOUTH REGISTRATION

Sign in with 4HOnline

or

FairEntry Exhibitor, Staff Sign-In

If you don't have a 4HOnline account, sign in with your FairEntry account.

FairEntry

Email

Password

Sign In with FairEntry

FFA Only Families

- FFA members (who are not enrolled in 4-H or have siblings in 4-H) will create a new FairEntry account by clicking the “Not in 4-H Online and need to create a FairEntry exhibitor account?” hyperlink. Follow the steps to enter the exhibitor information.
- If you were in FFA last year and already have a FairEntry account set up, please use the same account. **DO NOT CREATE A SECOND ACCOUNT**

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or

FairEntry Exhibitor, Staff Sign-In

If you don't have a 4HOnline account, sign in with your FairEntry account.

FairEntry

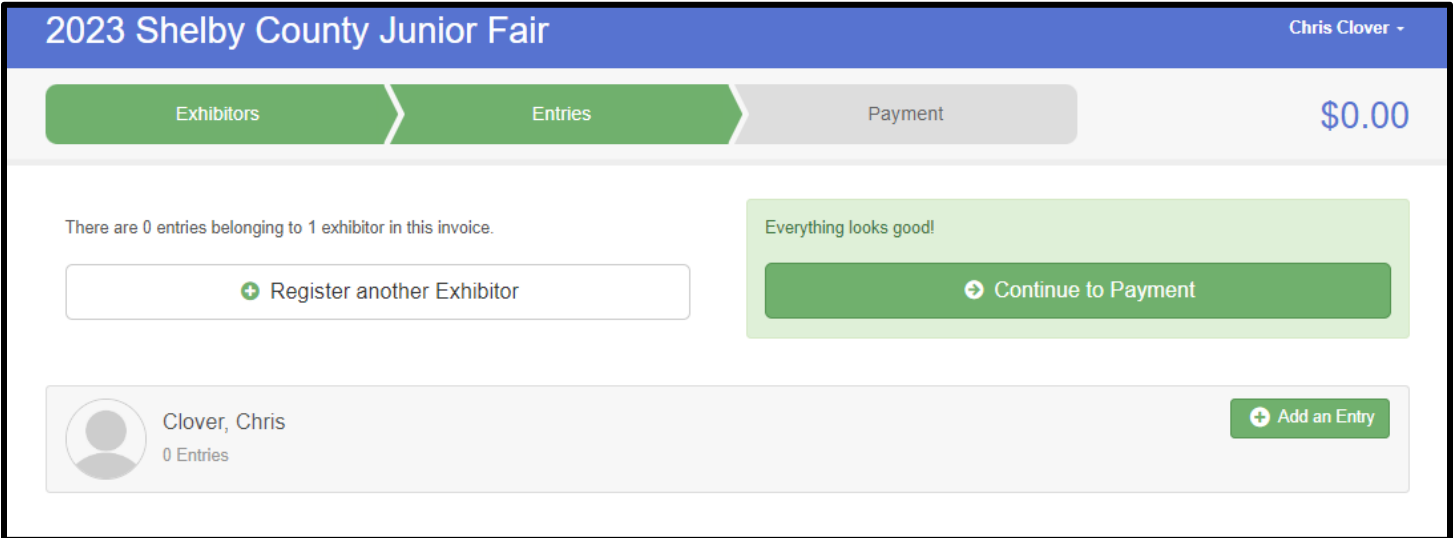
Email

Password

Sign In with FairEntry

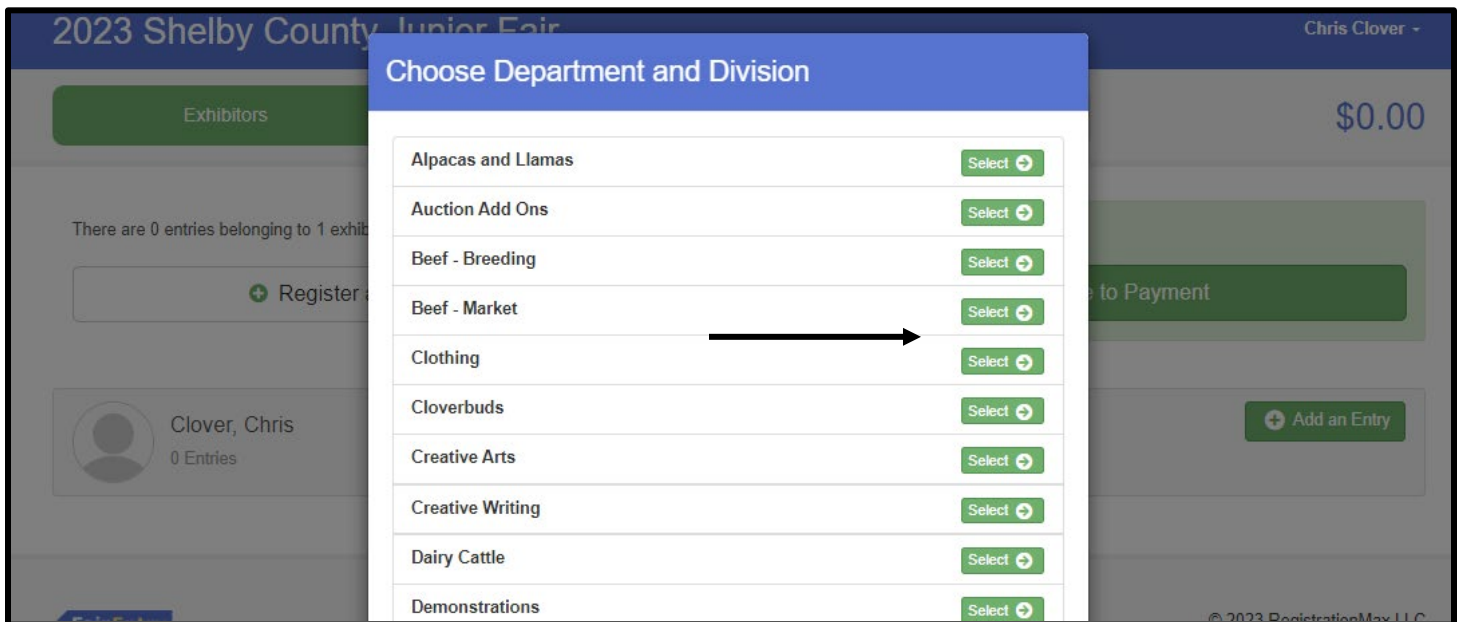
Step 2: Go over the member information. If correct, click the “Continue” button and navigate through the personal information screens.

Step 3: Click the green “Add an Entry” button next to the member’s name or/and the “Register another Exhibitor” button if the exhibitor is an FFA member.

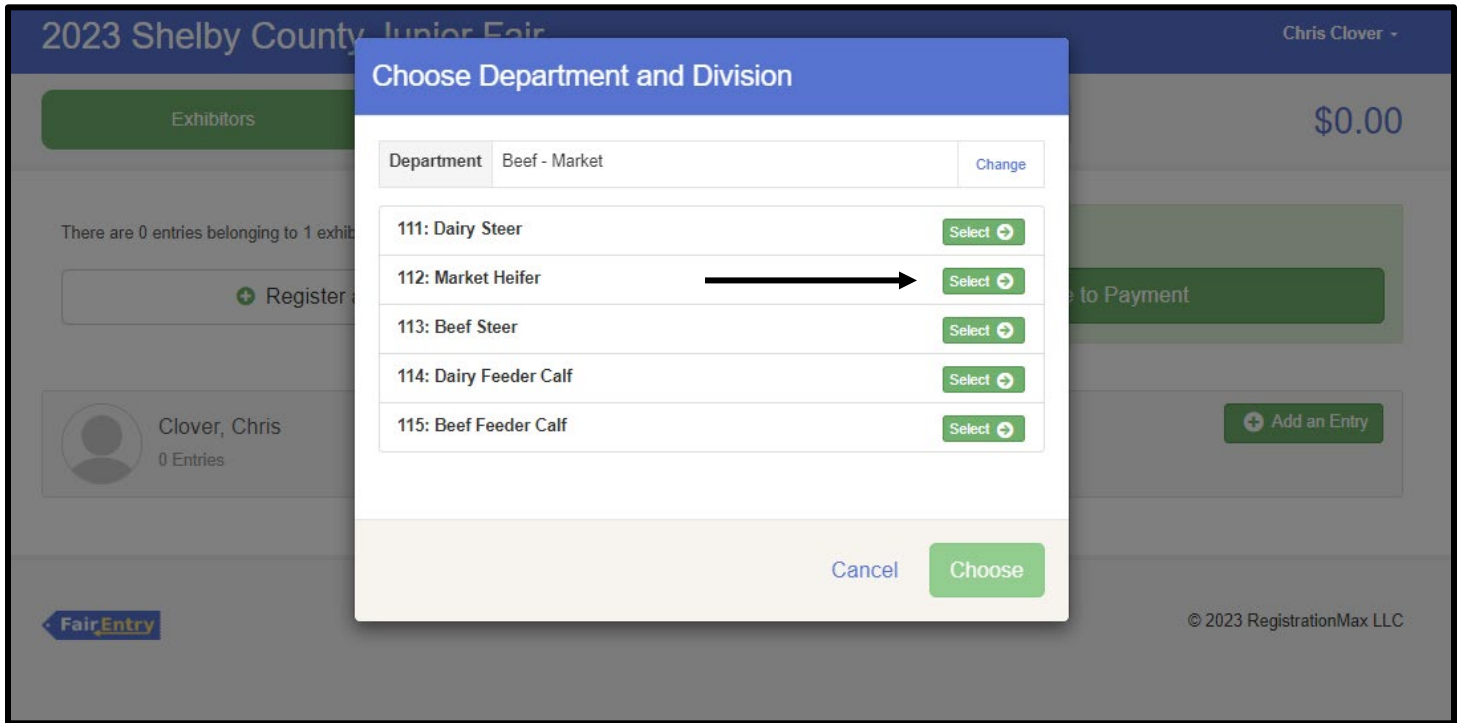


Step 4: Continue through the prompts for Department, Division, and Class

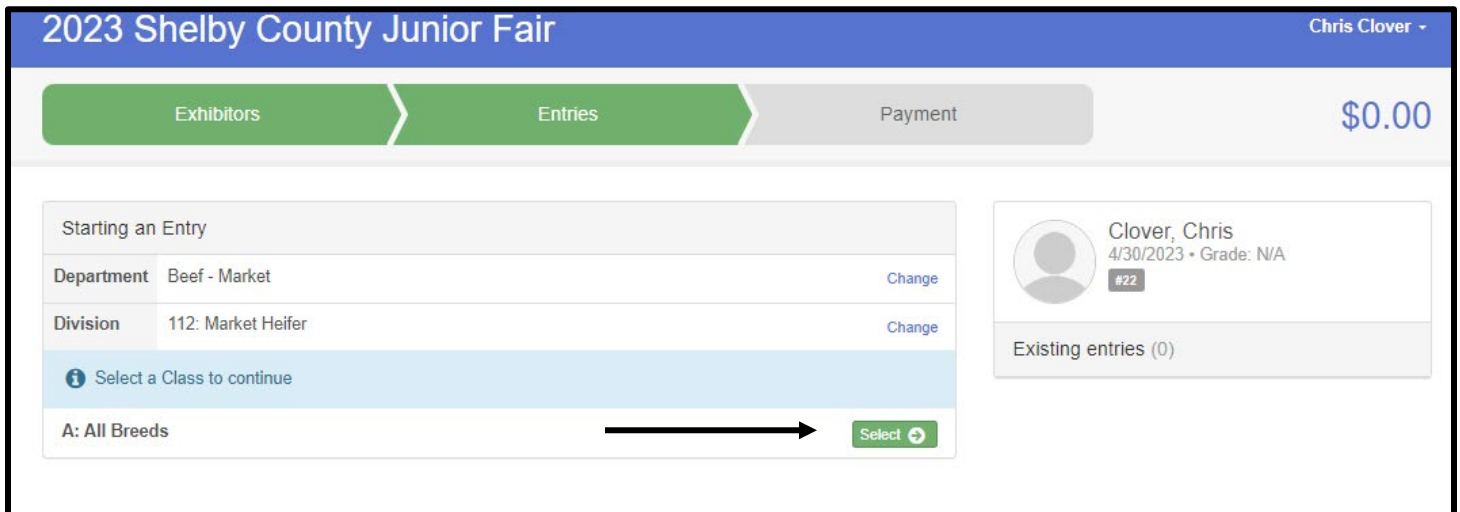
- Find your department and click the “Select” button.



- Find your division and click the “Select” button



- Find your class and click the “Select” button



- If applicable, select the subclass(es) you wish to enter and click the “Continue” button

Step 5: Ensure your suggested club is correct, or select the 4-H Club/FFA Chapter you would like to enter the project through. To move forward, click the blue “Select this Club” button or the green “Continue” button.

2023 Shelby County Junior Fair Chris Clover -

Exhibitors **Entries** Payment \$0.00

Entry #84

Clover, Chris
4/30/2023 • Grade: N/A
#22

Department	Beef - Market
Division	112: Market Heifer
Class	A: All Breeds

[Delete this Entry](#)

1 Club/Chapter 2 Animals

Club/Chapter

Please select the 4-H Club or FFA Chapter that is associated with this entry.

Selected Club: None Suggested Club: (Last Club Selected)

[Select this Club](#)

Search...

- Anna Livestock (Shelby) 4-H
- Botkins Builders (Shelby) 4-H
- Botkins FFA FFA
- Botkins Livestock (Shelby) 4-H
- Creative Clovers 4-H Club of Shelby County (Shelby) 4-H
- Dog Gone (Shelby) 4-H

40 total clubs are available
Note: no more than 50 clubs are shown at once, so use the search feature to find your club.

[Continue](#)

Step 6: This step varies depending on whether the entry is a non-livestock (A) entry or a livestock (B) entry.

A. Non-Livestock Entry

You can select from the following:

- Select the “Add another Entry” button if you need to make additional entries for the same member.
- Select the “Register another Exhibitor” button if you need to make entries for an additional family member.
- Select the “Review/Complete Outstanding Records” if all entries are complete and you are ready to “Continue to Payment” (there is no payment needed, the balance will remain \$0).
- Move forward through the check-out process until you reach the screen with the “Submit” button. Prior to submission, please agree to the rules and regulations of the Shelby County Junior Fair and then hit the “Submit” button.

2023 Shelby County Junior Fair Chris Clover

Exhibitors **Entries** Payment \$0.00

Entry #85

	Clover, Chris 4/30/2023 • Grade: N/A #22
Department	Clothing
Division	03: Sundress & Jumpers (Book 413)
Class	A: All ages

What do you want to do next?

For Chris Clover:

-
-
-

There are 2 items that need your attention

2023 Shelby County Junior Fair Chris Clover

Exhibitors **Entries** **Payment** \$0.00

Review ✓ Payment Method ✓ 3 Confirm

One last step!
Agree to the terms below and press submit.

After you Submit

- Records will be locked to editing awaiting manager approval
- Your credit card will not be charged until a manager approves the records
- If the manager does not approve all the records, the amount charged to the credit card may be less than the amount cited here.

Payment Total

No payment is necessary

Agree to Terms

All exhibitors listed on this invoice agree to the Shelby County Junior Fair Exhibitor and Spectator Code of Conduct found on page 109 of the Shelby County Fair Book. All exhibitors listed have read the [Shelby County Junior Fair White Pages](#) and agree to abide by all rules and regulations of both their member organization(s) (4-H, FFA or Girl Scouts) and the Shelby County Senior and Junior Agricultural Societies.

I agree to the above statement

B. Livestock and Other Animal Entries

Once you have gone through the prompts for department, division, and class and selected the corresponding club for the entry, the system will prompt you to add animal information for your entry.

- Click the “Add an Animal” button and then the “Enter a New Animal Record” button

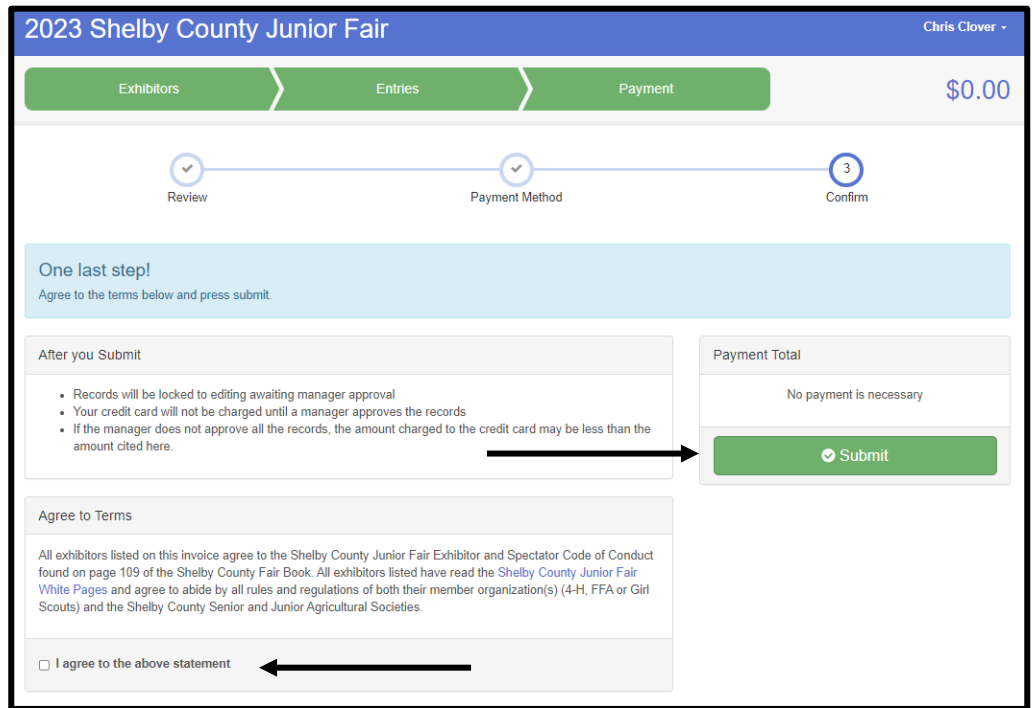
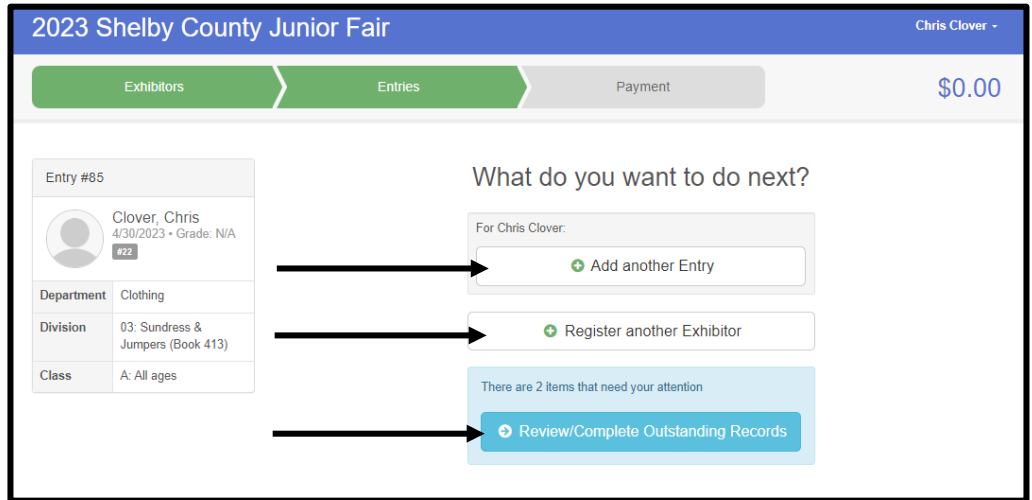
- Click the dropdown box for animal type and select the animal type associated with your entry. Then, click the “Create and Add Files” button.

All animals must be identified with an animal name or tag number

- Market Cattle- use the county tag number assigned to your animal at the January tag-in
- Market Goats and Lambs- use the county tag number assigned to your animal at tag-in in May (also include Scrapie Tag #'s)
- Swine- use the ear notch numbers for that animal’s “tag” number
- Poultry- Label the entry as “Pen 1”, “Pen 2”, “Single Broiler”, or “Single Fryer”. If you are completing a Meat Pen entry, you will use the same name for both animals in the pen.
- Rabbits- Label the entry as “Pen 1”, “Pen 2”, or “Single Fryer”. If you are completing a Meat Pen entry, you will use the same name for both animals in the pen.
- Answer all questions and provide the files that are marked “Required” (marked with an asterisk). Your entry will not be able to move forward without all required files and questions completed!
- On this page, you will be asked to add photo ID’s. Follow the prompts and then select the green “Done with Files” button

You can select from the following:

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- Select the “Register another Exhibitor” button if you need to make entries for an additional family member
- Select the “Review/Complete Outstanding Records” if all entries are complete and you are ready to “Continue to Payment” (there is no payment needed, the balance will remain \$0)
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Other things to note about the FairEntry system:

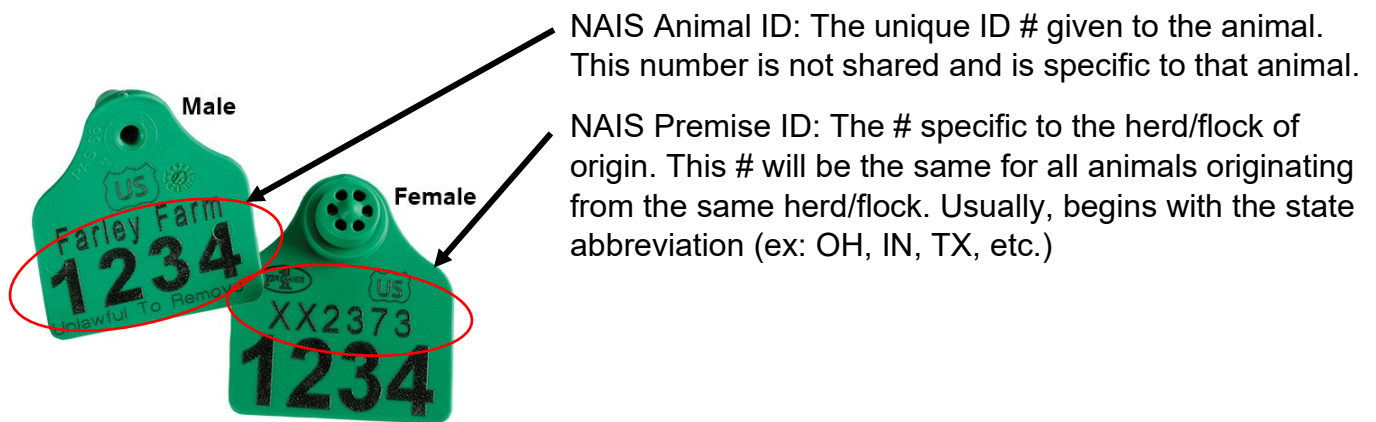
- The system automatically saves.
- When your entries are in “submitted” status (submitted but not yet approved/rejected), you will be unable to add to your entries. Once entries are approved/rejected, you can go back in and add more entries.

Required Information/Documents by Animal Type

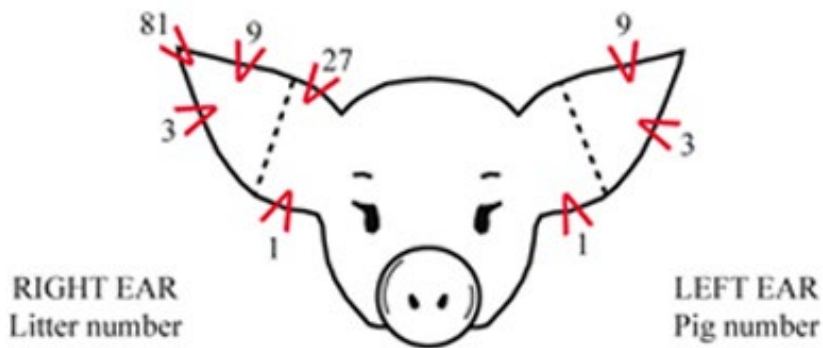
Animal Type	Required Info/Files	Optional Info/Files
Alpacas/Llamas	Animal Name, Birthdate, Sex, Owner Name	Tag #
Breeding Beef	Tag #, Breed, Birthdate	Colors and Markings,
Breeding Goat (Boer/Boer Cross)	Tag #, Birthdate, NAIS Animal ID, NAIS Premises ID	
Breeding Rabbits	Animal Name, Breed, Birthdate, Sex	
Breeding Sheep	Tag #, Birthdate, NAIS Animal ID, NAIS Premises ID	
Cavies	Animal Name, Sex	Breed
Dairy Cattle	Tag #, Birthdate, Breed	
Dog	Animal Name, License #, Animal Age, Breed, Sex Photo ID of dog & Exhibitor	Distemper, Parvo, and Rabies Vaccination Dates, Rabies Expiration Date Permission to Participate Form
Feeder Calves	County Tag #, Birthdate Photo ID (face view w/ county tag # visible), Photo ID (side view w/ three legs visible)	Colors and Markings Copy of Vaccination Record, Copy of Vaccination Booster Record
Horses	Animal Name, Breed, Animal Age, Sex, Height (in hands), Colors and Markings, Owned or Leased Photo ID (front view- face picture), Photo ID (side view w/ 3 legs visible)	Coggins Test Date Permission to Participate Form, Horse ID Form, Horse Vaccination Records, Horse Lease Agreement (if applicable), Horse Health Grade Card (if applicable), Coggins Paperwork (if applicable)
Market Cattle	County Tag #, Sex	Beginning Weight Date, Beginning Weight, Photo ID (JFB has photos on file)
Market Goat and Lambs	County Tag #, Sex, Birthdate, NAIS Animal ID, NAIS Premises ID	Beginning Weight Date, Beginning Weight, Photo ID (JFB will have photos on file)
Market Hog	Tag (Ear Notch), Breed, Sex Photo ID (Front view w/ both ear notches visible), Photo ID (side view w/ 3 legs visible)	Tattoo Signed Ractopamine Affidavit
Market Poultry	Animal Name (Pen 1, Pen 2, Single Broiler, Single Fryer)	Tag, Tag Color

		NPIP Paperwork
Market Rabbits	Animal Name (Pen 1, Pen 2, Single Fryer)	Tag, Tag Color
Poultry (Breeding Duck, Goose, Turkey, & Guinea)	Breed	Pullorum Test Date (If poultry has moved within or imported into Ohio within 90 days of exhibition), Tag
Poultry (Fancy and Layer Chickens)	Breed, Sex	Pullorum Test Date (If poultry has moved within or imported into Ohio within 90 days of exhibition), Tag

Market Goats and Lambs: Reading Scrapie Tags



Market Hogs: Reading Ear Notches



After submitting your entries, you will receive an initial confirmation email detailing what entries were submitted. Once OSU Extension/Junior Fair Board has reviewed the entries, you will receive a second email with information regarding the acceptance or rejection of each entry. Allow up to three business days to receive the acceptance/rejection email. If your entry is rejected, an explanation will be provided detailing the issue with the entry. Rejected entries will need to be fixed and resubmitted by the posted deadlines.